



**INDEPENDENT COMMUNITY INCLUSION BOARD (ICIB)**

**Friday 21 July 2017**

**10:00 – 12:00**

**DFRS Headquarters**

**Butterley Hall, Ripley, Derbyshire, DE5 3RS**

**In attendance:**

Lukasz Gazda	Inclusion Officer	LG
Michael 'Ronnie' Haslam	Station Manager, Prevention & Inclusion (Chair)	RH
Joe Kupranec	Ukrainian Community Centre	JK
John O'Brien	Hearing Help UK	JO
Ruth Peat	DCC Participation Team	RP
Rachel Salmon	Administrative Assistant, P&I (Minutes)	RS
Oleg Sotnicenko	Eastern Europeans Network	OS

**Apologies:**

Marcin Amroz	Polish Community Derby	MA
Sue Cowley	Derby Nightingales	SC
Ed Duay	Derby & Derbyshire Filipino Community	ED
Ray Gumbley	Age UK	RG
Davinder Johal	Head of Prevention & Inclusion Policy	DJ
Alex Johnson	Area Manager, Community Safety	AJ
George Mighty	Derby W. Indian Community Association	GM
Angela Quinn	Hearing Help UK	AQ
Ruth Richardson	University of Derby, Multi-Faith Centre	RR
Sarah Shaw	Derbyshire Community Health Services	SS

No.	NOTE	ACTION
<b>1.</b>	<b>WELCOME AND APOLOGIES</b>	
1.1	RH welcomed everyone to the meeting and thanked them for attending. Apologies were received and accepted from MA, SC, ED, RG, DJ, AJ, GM, AQ, RR and SS.	
<b>2.</b>	<b>MINUTES OF THE LAST MEETING (18 MAY 2017) AND MATTERS/ACTIONS ARISING</b>	
2.1	RH read through the minutes from the previous meeting to ensure that they were an accurate record.	
2.2	LG confirmed that Daniel Fisher has contacted the University of Derby regarding volunteering and will be attending their volunteer fair. He has also researched the University's Futures Scheme and will make more contact regarding this over the summer. In addition he has explored Volunteer Passport Scheme offered by Derbyshire County Council	

2.3	<b>LG asked members to inform him if they would like any more printed copies of the Pictorial Home Fire Safety booklet.</b> RP confirmed that she had forwarded the booklet on to her partners who may find it useful.	ALL
2.4	RP asked if there was an age limit on the volunteer roles, and LG confirmed that this was 18 for all volunteer roles. RP to send this out to colleagues who work in the youth sector.	
2.5	LG confirmed that Daniel Fisher was looking into possible accreditation for volunteering. RP told the meeting that the Volunteer Passport Scheme was not an accreditation, but would be useful for the volunteers to have.	
2.6	LG confirmed that a fire safety talk had been arranged on 10 August at Bosnia and Herzegovina Centre for refugees and asylum seekers to attend and a visit to a Fire Station would take place two weeks later. He expressed that all community groups would be welcome.	
2.7	RH asked for feedback on Community Rooms. RP expressed that she used them regularly and they were of a high standard. JO explained that although they were a great facility, they did not have hearing loops and therefore were not accessible for the hearing impaired. <b>RH and LG to look into this.</b>	RH/LG
<b>3.</b>	<b>PUBLIC SECTOR EQUALITY DUTY REPORT 2016/17</b>	
3.1	LG gave an overview of the profile of the organisation, as the Service has a legal duty to produce the Public Sector Equality Duty Report on a yearly basis.	
3.2	RH discussed the impact of raising the retirement age and that in future years, more Wholetime staff will be in the 55-64 category.	
3.3	LG explained that he had been running a campaign and raising awareness on why the service collected equalities data.	
<b>4.</b>	<b>POSITIVE ACTION UPDATE</b>	
4.1	LG explained that it is likely that DFRS will be running a Wholetime Recruitment process early next year. The Service are currently looking at promoting the role of a Firefighter ahead of this date and LG has arranged various events to communicate with communities within Derbyshire.	
4.2	<b>LG asked JK if an event could be arranged to communicate with Ukrainian communities within Derby.</b>	LG/JK
4.3	JO suggested advertising within local communities' newsletters as this would reach a large number of people. <b>LG confirmed that he</b>	LG/ALL

	<b>had looked into this and asked for more suggestions of relevant publications.</b> RH agreed with the importance of this and also highlighted the use of social media and how this could be utilised.	
4.4	LG confirmed that Corporate Comms were looking into using social media to highlight recruitment. The strapline for the campaign has been decided as #BeExtraordinary.	
4.5	LG explained that the next step for Positive Action would be arranging Awareness Days, to engage with underrepresented groups. <b>LG to correspond with ICIB members to coordinate these days.</b>	LG
4.6	RP asked if the Awareness Days would be solely aimed at people from a BMA background or females and LG confirmed that they were mostly aimed at these groups, but all would be welcome, depending on numbers.	
4.7	Discussion took place on other FRS interactions with their communities. <b>LG to look into this and speak to colleagues within Nottingham and Leicester FRS.</b> OS highlighted publications within Russian speaking communities which could be utilised to correspond a national message.	LG
<b>BREAK</b>		
<b>5.</b>	<b>INCLUSION UPDATE</b>	
5.1	LG gave an inclusion update to the meeting, including open days, YES! Courses and Cadets. <b>LG to send FireSafe information to RP so that this can be shared with her colleagues.</b>	RP
<b>6</b>	<b>INDIVIDUAL UPDATE FROM EACH BOARD MEMBER</b>	
6.1	OS told the group that the raising awareness on drugs and alcohol abuse, hate crime and domestic violence was ongoing in the Eastern European Communities group and this was being funded by OPCC. He has also been attending BME Forum meetings and engaging with a project regarding Type 2 Diabetes in Chesterfield. He continues to engage with the Police funded project in Shirebrook on a weekly basis and welcomed members to contact him if they knew of any individuals from Eastern European backgrounds who needed help. OS also told the group that translated questionnaires had been created regarding issues such as hate crime, and these had meant that over 300 people had been engaged with over the previous year.	
6.2	JK told the meeting that the Ukrainian Day Centre for older people had closed in March due to a lack of funding. JK emphasised that the Ukrainian Centre in Derby was open to a variety of people and hosted a variety of events for communities from different	

6.3	<p>backgrounds. He highlighted some anti-social behaviour that had been occurring near the centre and what had been put in place as a result. JK expressed his thanks to the Fire Service for their ongoing work with the Ukrainian National Youth Group.</p> <p>RP gave an update the meeting on positive engagement within Derbyshire and community volunteering. The Derbyshire Youth Council have pledged to support young people's mental health, tackle racism and religious discrimination and tackle stereotypes. She will also send out various information out to her colleagues regarding volunteering and points discussed in today's meeting. OS asked if there were any educational programmes that she recommended for young people to engage with and RP explained that she worked with the National Youth Council.</p>	
6.4	<p>JO explained that Hearing Help UK were currently tendering for the work that they do within Derbyshire and he highlighted the opportunity for collaborative work between DFRS and Hearing Help UK. JO explained that Age UK had lost their social group, but Hearing Help UK held a group on the third Wednesday of every month and this was welcome to all. JO asked if Steve Richards could attend this and do a talk and <b>LG confirmed that he would talk to Steve regarding this.</b> JO highlighted that he attends a sensory impairment meeting on a monthly basis and invited LG to attend.</p> <p>JO explained that the profoundly deaf/hearing impaired community were having problems with the smoke alarms that link to the vibrating pillows. He highlighted that for those who were profoundly deaf and were in rented accommodation, no one was taking responsibility for ensuring that this accommodation was safe. RH explained that he was aware of this and had forwarded this to colleagues in the Protection department to ascertain a definitive response to this issue.</p>	LG
<b>8.</b>	<b>TOUR OF JOINT POLICE AND FIRE HQ</b>	
8.1	LG took members of the meeting on a tour of the joint Police and Fire HQ.	
<b>9.</b>	<b>DATES OF NEXT MEETING</b>	
9.1	The next meeting will be held on Thursday, 19 October 2017 from 10:00 – 12:00 at Ascot Drive Community Fire Station.	
<b>CLOSE</b>		