



Members of the Derbyshire Fire and
Rescue Authority Standards Committee

Headquarters
The Old Hall, Burton Road,
Littleover, Derby. DE23 6EH

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Our Reference
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Date
10 December 2012

Dear Member

MEETING OF THE STANDARDS COMMITTEE FOR THE DERBYSHIRE FIRE & RESCUE AUTHORITY

Please attend the meeting of the Derbyshire Fire and Rescue Authority's Standards Committee to be held on **Friday 14 December 2012 at 1000 hours** in the Conference Room at the Fire & Rescue Services Headquarters, The Old Hall, Burton Road, Littleover, Derby DE23 6EH.

The Agenda for the meeting is set out below.

Yours sincerely

Laura Hooley
Principal Officer Support

AGENDA

PART 1 – OPEN INFORMATION

1. Apologies for absence
2. To confirm the minutes of the meeting of the Standards Committee on 14 September 2012
3. Update on Recruitment of Independent Persons (verbal)

email: enquiries@derbys-fire.gov.uk
www.derbys-fire.gov.uk

Chief Fire Officer & Chief Executive
Sean Frayne
MBA GFireE



MINUTES of the meeting of the **STANDARDS COMMITTEE OF DERBYSHIRE FIRE & RESCUE AUTHORITY** held on 14 September 2012 at Fire & Rescue Service Headquarters, Burton Road, Littleover, Derby.

PRESENT

Councillors C Moesby, S Davis, D Wilson, L Allen and S Flitter

Solicitor and Monitoring Officer, Ms L Taylor

APOLOGIES

None.

DECLARATIONS OF INTEREST

None.

Chair of the Fire & Rescue Authority, Cllr Wilson, opened the first meeting of the Standards Board under the new arrangements. Before a new Chair for the Standards Committee was appointed, as a variation in the order of business, it was proposed that the fourth item, Level of Allowance for Chair, was brought forward to the second item and the new Chair be asked to leave the room whilst this was agreed. Members agreed the change.

9/12 ELECTION OF THE CHAIR FOR THE STANDARDS COMMITTEE

Cllr Davis was nominated for Chair by Cllr Wilson and seconded by Cllr Flitter. No other nominations were received.

RESOLVED to appoint Cllr Davis as Chair of the Standards Committee for the 2012/13 year.

10/12 LEVEL OF ALLOWANCE FOR THE CHAIR

Cllr Davis left the room whilst discussions took place on the level of allowance for the Chair.

RESOLVED that an allowance of £800 pa would be paid to the Chair of the Standards Committee for 2012/13.

Cllr Davis re-entered the room and took the Chair for the rest of the meeting.

11/12 MINUTES

RESOLVED that the minutes of the meeting of the Derbyshire Fire & Rescue Authority Standards Committee held on 10 May 2012 be confirmed as a correct record.

12/12 CODE OF CONDUCT

A report from the Standards Committee recommending the adoption of the LGA Code of Conduct had been taken to the Fire & Rescue Authority (FRA) meeting on 7 June 2012. However, the FRA was in support of the model code of conduct in order to maintain consistency with the City and County Councils. Members discussed the merits of maintaining the model code and voted in favour of continuing with it in view of the FRA's opinion.

RESOLVED that the Standards Committee would continue with the model Code of Conduct and review in 12 months.

13/12 ANNUAL WORK PROGRAMME

As an additional agenda item, the Annual Work Programme training requirements for members on the Code of Conduct was discussed. It was felt that if the Code of Conduct remained the same as the City and County, it may not be necessary, as training would be given by the councils. However, it was agreed that the item would be reviewed at the next meeting on 14 December 2012.

14/12 REMUNERATION OF INDEPENDENT PERSON

Discussion took place on the appointment and remuneration of two independent persons for the Standards Committee.

RESOLVED that a retainer fee of £150 pa would be paid with expenses when their services were required.

15/12 JOB ADVERTISEMENT, JOB DESCRIPTION AND PERSON SPECIFICATION FOR INDEPENDENT PERSON

RESOLVED that the appointment would be for a maximum of four years with an annual review.

RESOLVED for the Chair and Monitoring Officer to agree the job advertisement and advertise as soon as possible.

DATE OF NEXT MEETING

Friday 14 December 2012, 1000 hrs, Conference Room, DFRS HQ.