



Members of the Derbyshire Fire & Rescue Authority Standards Committee

Cllr S Bull
Cllr G Musson
Cllr P Smith
Cllr B Ridgway
Cllr R Skelton
P Wilkinson

Headquarters
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Our Reference
LMT/MLJ

Your Reference

Date
19 September 2018

Dear Member

MEETING OF THE STANDARDS COMMITTEE FOR THE DERBYSHIRE FIRE & RESCUE AUTHORITY

Please attend the meeting of the Derbyshire Fire and Rescue Authority's Standards Committee to be held on **Thursday 27 September 2018 at 1400 hours** at the Joint Training Centre, Fire & Rescue Services Headquarters, Butterley Hall, Ripley DE5 3RS.

The Agenda for the meeting is set out below.

Yours sincerely

Louise Taylor
Solicitor/Monitoring Officer

AGENDA

1. Apologies
2. Declarations of Interest
3. **Terms of Reference**
4. **Annual Work Programme**
5. Standards Update/Training

email: enquiries@derbys-fire.gov.uk
www.derbys-fire.gov.uk

Chief Fire Officer / Chief Executive
Terry McDermott MA



STANDARDS COMMITTEE – TERMS OF REFERENCE

Duties:

- Promoting and maintaining high ethical standards and standards of conduct by Members (Localism Act 2011) (LA2011);
- Advising the Authority on the adoption and revision of the Members' Code of Conduct;
- Assisting the Members to follow the Members' Code of Conduct and monitoring its operation and effectiveness;
- Advising, training or arranging to train Members on matters relating to the Members' Code of Conduct;
- Granting dispensations to Members from requirements relating to interests set out in the Members' Code of Conduct;
- Assessment of all allegations of misconduct and taking any action required on requests to review assessment decisions;
- Taking any action required on the receipt, assessment, investigation, determination and handling of any complaint against a Member; including holding a local hearing following an investigation of misconduct and imposing sanctions;
- Dealing with any reports on any matter from the Monitoring Officer;
- Considering and determining, in accordance with Section 3 of the Local Government and Housing Act 1989, any application by an officer for exemption from political restriction, and taking any other connected action;
- Responsibility for the recruitment processes for independent persons and making recommendations for appointment to the Authority;
- Overseeing the constitution;
- Overseeing whistle blowing (on Members' conduct);
- Assessing reports from the Ombudsman and developing protocols.

STANDARDS COMMITTEE WORK PROGRAMME

Terms of Reference Area	27 Sept 2018	6 Dec 2018	28 Mar 2019	Supporting Information
Training of Members				
Provide advice and training for Members and Co-opted members regarding matters relating to the Members Code of Conduct and ethics	X	X	X	Training to be provided if necessary and will be offered to all Members on the FRA.
Code of Conduct of Members				
Review and provide advice to the Authority regarding the adoption/revision of the Members' Code of Conduct	X			
Monitor the operation and effectiveness of the Members' Code of Conduct, when appropriate	X	X	X	A Standards Committee update is included in the Monitoring Officer's Annual Report
Review and, where acceptable, grant dispensations to members and co-opted members from the requirements relating to interests as set out in the Members Code of Conduct, when appropriate	X	X	X	
Consider applications for exemption from political restriction and take appropriate action, when appropriate	X	X	X	
Complaints / Misconduct relating to Members				
Perform initial assessments of allegations of misconduct, when raised	X	X	X	
Action requests to review assessment decisions, when raised	X	X	X	
Take appropriate action in response to complaint investigations against a Member, when raised	X	X	X	

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External Inputs				
Review and action reports from the Monitoring Officer, when appropriate	X	X	X	
Review and action reports from the Department for Communities and Local Government, when appropriate	X	X	X	
Assess reports from the Ombudsman, when issued, and develop protocols accordingly	X	X	X	
Monitoring Activities				
Maintain an overview of the constitution, as required	X	X	X	
Maintain an overview of whistle blowing activities, as appropriate relating to Members	X	X	X	
Promote and maintain high ethical standards	X	X	X	Carried out by enforcing Members' Code of Conduct and by training