

**Project Highlight Report** 

Collaborative Work Stream:		Report Date	Click here to			
		On Toward	enter a date.  Status			
Project Sponsor		On Target	Status			
Project Leads		Work completed (%)				
Collaborative framework:						
PHASE 1			PHASE 5			
Relationships & Sh Vision	PHASE 2 Research & Analysis	PHASE 3 Design & Implement Project Closure	Evaluate & Improve			
	hared rision Business Innovation & Design	Transform Objectives Gate	Operate &			
Leadership	/ision   & Design   & Design	Transform Objectives Delivered Delivered Samuel Objectives Delivered Obj	Improve			
Any reassessments of the Initial Benefits and Opportunities? (If Yes, please specify what areas have changed?)						
PROJECT OUTLINE	PROJECT OUTLINE (Provide high level summary of project. E.g. Main goals & objectives, links to Corporate goals etc.)					
TROJECT GOTEINE (	Provide High level summary of project. E.g. Main youls & obje	ectives, illiks to corporate yours etc.)				
HIGH-LEVEL REPOR	TING					
2. Looking Back. (Enter details of main achievements over the last period)						
a.						
b.						
C.						
d.						
2. Looking forward. (Enter details of main activities planned to take place before next report)						
a.						
b.						
C.						
d.						
	. // ii-bli-bh	Managament and Cantual massures	in place the sure the sec			
<b>Risks, Time, Quality</b> (Highlight any areas of concern that may impact on project delivery )		Management and Control measures areas being managed and controlled?)	in place (now are these			



**Project Highlight Report** 

KEY MILESTONES (Identify all milestones through to Project Closure)					
Milestones	End Date	Comp%	Comments / Additional Information		
	Select	0			
	Select	0			
	Select	0			
	Select	0			
	Select	0			
	Select	0			
	Select	0			
	Select	0			
	Select	0			
	Select	0			
	Select	0			
	Select	0			
Project Closure	Select	0			