



# STAFF FIRE INSTRUCTIONS

## IF YOU DISCOVER A FIRE

- Shout “FIRE” immediately.

## IF “FIRE” IS SHOUTED

- Ensure all members of the public leave the premises
- Manager to carry out a sweep search of the premises including the toilets
- Kitchen staff to isolate cooking appliances if a confirmed fire
- Evacuate the building and report to the assembly point in the car park

## TO CALL THE FIRE SERVICE

- Call 999
- Ask the operator for the fire service
- When the fire service answer, state that the fire is at:

- Do not hang up until the details have been repeated