

## **Privacy Notice**

### **National Fraud Initiative**

This privacy notice is designed to help you understand how and why your information is processed in connection with the National Fraud Initiative (NFI).

#### **How is my information be used?**

Derbyshire Fire and Rescue Authority is required by law to protect the public funds it administers. It may share information provided to it with other bodies responsible for auditing or administering public funds, in order to prevent and detect fraud.

We therefore participate in the Cabinet Office's National Fraud Initiative: a data matching exercise to assist in the prevention and detection of fraud and promote the proper spending of public money.

Under the NFI we are required to provide particular [sets of data](#) to the Minister for the Cabinet Office for matching for each exercise. This data is used for cross system and cross authority comparison for the prevention and detection of fraud. It does not require the consent of the individuals concerned under the Data Protection Act 2018 and UK General Data Protection Regulation.

We may share information provided to us with other bodies responsible for auditing or administering public funds in order to prevent and detect fraud. We are providing details of fire staff and pensioners so that they can be compared to information provided by other public bodies. This will guard against payments being made in error. Previous exercises have identified errors and therefore these exercises help promote the best use of public funds.

#### **Who will have access to the information?**

The Cabinet Office is responsible for carrying out data matching exercises. The Cabinet Office has statutory powers under Part 6 of the Local Audit and Accountability Act 2014 to undertake the NFI data matching exercise (this was previously undertaken by the Audit Commission).

Data matching involves comparing computer records held by one body against other computer records held by the same or another body to see how far they match. This is usually personal information. Computerised data matching allows potentially fraudulent claims and payments to be identified. Where a match is found it may indicate that there is an inconsistency which requires further investigation. No assumption can be made as to whether there is fraud, error or other explanation until an investigation is carried out.

#### **How long will you keep hold of my information?**

We hold your data in accordance with our Retention Policy but the data is routinely provided to the Cabinet Office every two years but we have ensured that this

complies with the Data Protection Act 2018 and UK General Data Protection Regulation rules.

### **Is there anything else I need to know when it comes to my personal information?**

Data matching by the Cabinet Office is subject to a [Code of Practice](#).

View further information on the [Cabinet Office's legal powers and the reasons why it matches particular information](#).

View further information on the:  
[National Fraud Initiative: Derbyshire Fire and Rescue Service](#)

To find out more about the rights you have when it comes to your personal information or who you can contact to discuss it further click [here](#)

### **Who can I contact about my personal information?**

You can contact our Data Protection Officer with regard to any issues related to the processing of your personal information, including exercising any of your rights or making a complaint.

We encourage people to bring to our attention any instances where they think our collection, or use of, information is unfair, misleading or inappropriate.

Data Protection Officer  
Joint Police & Fire Headquarters  
Butterley Hall  
Ripley  
Derbyshire DE5 3RS

Telephone: 01773 305305  
Email: [dpo@derbys-fire.gov.uk](mailto:dpo@derbys-fire.gov.uk)

### **Right to make a complaint to the Information Commissioner's Office**

If you wish to complain about any aspect of the handling of your request, then you should contact our Data Protection Officer at:

Data Protection Officer  
Joint Police & Fire Headquarters  
Butterley Hall  
Ripley  
Derbyshire DE5 3RS

Telephone: 01773 305305  
Email: [dpo@derbys-fire.gov.uk](mailto:dpo@derbys-fire.gov.uk)

If informal resolution is not possible and you are still dissatisfied then you may apply for an independent internal review by our Chief Fire Officer/Chief Executive. Please

note that any request for an internal review must be made within 40 working days of the date on which the attempt to reach informal resolution has come to an end.

If you remain dissatisfied following an internal review, you may take your complaint to the Information Commissioner. Please note that the Information Commissioner will not investigate your case until our internal review process has been completed.

The Information Commissioner's Office (ICO) is the UK's independent body set up to uphold information rights. You have a right to lodge complaints with them.

To find out more about them, visit <https://ico.org.uk/about-the-ico/who-we-are/>  
To contact them, either visit their website, dial 0303 123 1113 or 01625 545745 or write to them at:

Information Commissioner's Office  
Wycliffe House  
Water Lane  
Wilmslow  
Cheshire SK9 5AF

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